

## BEAI – AGM Agenda 2023

<b>Purpose of Meeting:</b>		Biomedical Engineering Association of Ireland (BEAI) - AGM		
<b>Location of Meeting:</b>				
<b>Date/Time of Meeting:</b>	16 <sup>th</sup> June 2023 @ 15.00pm	<b>Date/Time of Next Meeting:</b>	TBC	
<b>Prepared by:</b>	KMcD	<b>Date Circulated:</b>	TBC	
<b>Attendees:</b>	<b>Title:</b>	<b>Attended</b>	<b>Apologies</b>	<b>Non-Attendance</b>
Bernard Murphy (BM)			Y	
John McGivney (JMCG)			Y	
Gerry Reilly (GR)		Y		
Maryla Oshodl (MO)		Y		
Fiona Commins (FC)		Y		
Frank Kelly (FK)		Y		
Peter Grainger (PG)			Y	
Mairead Dennehy (MD)			Y	
Fathima Rinza (FR)			Y	
Leighton Curry (LC)			Y	
Meabh Smith (MS)		Y		
Brian Kearney (BK)		Y		
Michelle Roe (MS)		Y		
Rob Vavasuer (RV)		Y		
Jacinta O'Brien (JO'B)		Y		
Brendan Garry (BG)			Y	
Jonathan Mullen (JM)		Y		
Ciaran McGuinness (CMcG)		Y		
Andrew Farrell (AF)		Y		
Oleg Shrolik (OS)		Y		
Eoghan Hayden (EH)		Y		
John Adlington (JA)		Y		
<b>Item No.</b>		<b>Time Allocation:</b>		<b>Action</b>
1.	Welcome & Apologies by the current BEAI Chairperson <ul style="list-style-type: none"> <li>EH welcomed everyone to the 2023 AGM</li> <li>Apologies noted</li> </ul>			
2.	Minutes of previous meeting to be agreed and signed off <ul style="list-style-type: none"> <li>Minutes circulated to members in advance. No issues arising.</li> <li>Sign off proposed – MS, seconded - MR</li> </ul>			
3.	Report from the BEAI Officers:			

	<ul style="list-style-type: none"> <li>• EH delivered chairperson’s report. Attached to minutes</li> <li>• Secretary report (2022 Minutes) entered into minutes</li> <li>• JA delivered treasurer’s report. Attached to minutes.</li> </ul>		
4.	<p>To consider the Company’s financial statements and the Reports of the Directors and Auditors for the year ended 31<sup>st</sup> December 2022</p> <ul style="list-style-type: none"> <li>• Proposed by RV</li> <li>• Seconded by JO’B</li> </ul>		
5.	<p>To authorise the Directors to fix the remuneration of the Auditors</p> <ul style="list-style-type: none"> <li>• Agreed &amp; proposed by EH</li> <li>• Seconded by BK</li> </ul>		
6.	<p>Discussion &amp; Vote on Proposals (if applicable)</p> <ul style="list-style-type: none"> <li>• No proposals received via Ben Lewis or BEAI Secretary</li> </ul>		
7.	<p>Resignation of Directors (1/3 of directors, longest standing)</p> <ul style="list-style-type: none"> <li>• Resignations received of Kate McDonald (KMCD) &amp; John Adlington (JA)</li> </ul>		
8.	<p>Election of Committee Members 2023 / 2024</p> <ul style="list-style-type: none"> <li>• BM resigned from the BEAI executive. Further note in Chairperson report</li> <li>• BG had resigned from BEAI executive earlier in the year.</li> <li>• KMCD resigned from BEAI executive</li> <li>• John Adlington wished to stand for re-election. <ul style="list-style-type: none"> <li>○ Proposed by RV, seconded by FK</li> </ul> </li> <li>• The remaining committee members stood for re-election</li> <li>• Nominations sought from the floor for committee members. <ul style="list-style-type: none"> <li>○ Jacinta O’Brien was nominated onto the BEAI committee <ul style="list-style-type: none"> <li>▪ Proposed by JA, seconded by MS</li> </ul> </li> <li>○ Mairead Dennehy was nominated onto the BEAI executive <ul style="list-style-type: none"> <li>▪ Proposed by EH, seconded by JA</li> </ul> </li> </ul> </li> </ul>		
9.	<p>Election of Officers 2023 / 2024</p> <ul style="list-style-type: none"> <li>• Chairperson <ul style="list-style-type: none"> <li>○ Nominated Eoghan Hayden</li> <li>○ Proposed by BK, seconded by RV</li> </ul> </li> <li>• Vice-Chairperson <ul style="list-style-type: none"> <li>○ Nominated Ciaran McGuinness</li> <li>○ Proposed EH, seconded BK</li> </ul> </li> <li>• Secretary <ul style="list-style-type: none"> <li>○ Nominated Jacinta O’Brien</li> <li>○ Proposed EH, Seconded MS</li> </ul> </li> <li>• <b>Vice-Secretary</b></li> <li>• Treasurer <ul style="list-style-type: none"> <li>○ Nominated John Adlington</li> <li>○ Proposed BK, seconded MS</li> </ul> </li> <li>• Vice-Treasurer <ul style="list-style-type: none"> <li>○ Nominated Oleg Shrolik</li> <li>○ Proposed RV, seconded JA</li> </ul> </li> <li>• Spectrum Lead <ul style="list-style-type: none"> <li>○ Nominated Frank Kelly</li> <li>○ Proposed EH, seconded MR</li> </ul> </li> <li>• <b>Membership Lead</b></li> <li>• IT Lead</li> </ul>		

	<ul style="list-style-type: none"> <li>○ Nominated Leighton Curry</li> <li>○ Proposed EH, seconded BK</li> <li>• PRO / Communications Lead <ul style="list-style-type: none"> <li>○ Nominated Fathima Rinza</li> <li>○ Proposed FK, seconded MS</li> </ul> </li> <li>• Professional Development Lead <ul style="list-style-type: none"> <li>○ Nominated Meabh Smith</li> <li>○ Proposed BK, seconded MS</li> </ul> </li> <li>• Committee Members x 4 <ul style="list-style-type: none"> <li>○ Nominated Peter Grainger, Brian Kearney, John McGivney, Mairead Dennehy</li> <li>○ Proposed JM, seconded MR</li> </ul> </li> </ul>		
10.	<p>Election of Directors to the Executive</p> <ul style="list-style-type: none"> <li>• Ongoing decision made in 2022 that the 5 x BEAI directors would consist of; <ul style="list-style-type: none"> <li>○ Chairperson, Vice-Chairperson, Secretary, Treasurer, Vice-Treasurer</li> </ul> </li> </ul>		
11.	<p>AOB</p> <ul style="list-style-type: none"> <li>• <b>POST AGM:</b> Format / layout of agenda changed from one circulated to members to reflect order of business as above.</li> <li>• <b>MS</b> requested that Brian Clancy &amp; Emma Christenson from Beaumont Hospital establish a '<b>Critical Care Special Interest Group</b>' that can inform &amp; guide the BEAI membership. All present agreed that it was an excellent idea &amp; long overdue. Terms of reference &amp; scope will be agreed in advance.</li> <li>• <b>MS</b> also informed meeting that Emma Christenson had represented Clinical Engineering on a recent HIQA Expert Advisory Group for Health Technology Assessment (HTA) of domiciliary invasive ventilation for adults with spinal cord injuries &amp; that body of work (273 pages) is now published. <b>MS</b> stressed the importance of having Clinical Engineering representation on these projects / HTAs.</li> <li>• The executive extends our sympathies to Declan Murrays family due to his sad passing.</li> <li>• It was suggested that we try get a representative to attend the IPEM in the UK. JO'B mentioned she will approach someone.</li> </ul>		
12.	<p>Close of meeting by the incoming Chairperson</p> <ul style="list-style-type: none"> <li>• EH thanked everybody for their attendance &amp; hoped to see them all at the ASC in September.</li> </ul>		



Aontas Bithleighis Innealtóireacht na hÉireann

# **Annual General Meeting 2023**

## **Chairperson's Report 2022 - 2023**

***Friday 16<sup>th</sup> June 2023***

Dear Members,

Thank you for taking the time to attend the BEAI's 2023 Annual General Meeting and for your continued support of the association.

In this year's report, I will aim to summarise the main points from the year gone by.

### **Executive Committee**

The Executive Committee and its subgroups continue to work tirelessly in order to steer the BEAI in a progressive and positive direction. These subgroups include Education, Spectrum, Membership, Website Administration, Professional Development and the Annual Scientific Conference. I would like to thank each subgroup chair & everyone involved in those committees for their contribution over the previous year and for the support and guidance you have provided the BEAI with. As a voluntary organisation, you should be proud of the work you do in the interest of our members and in guiding our profession forward.

The executive committee has received the resignation of Kate McDonald as Secretary, Brendan Garry as Membership Lead & Bernard Murphy in his capacity as committee member. As most of you know Bernard has recently retired. Bernard was head of services in the largest Biomedical Department in the country & has proudly represented the south on the BEAI for many years, making a massive contribution towards the progression of the profession. His experience will be a huge loss to Cork but also to the BEAI. Thankfully, Bernard will continue to assist with the organisation of the 2023 Annual Scientific Conference due to be held in Pairc Ui Chaoimh on Friday 29<sup>th</sup> September.

As always, I encourage and invite all of our members to get in touch with the various subgroup leads or Executive committee about getting involved in the development and progression of your profession. Contact details are available through the BEAI website. You can also email me at [chairperson@beai.ie](mailto:chairperson@beai.ie) if you want more information or to discuss this further.

### **Governance**

For many years the BEAI Executive has developed and strengthened its governance policies and procedures, which ensures proper processes are in place for its members & the operations of the organisation. We continue to monitor these procedures regularly and make appropriate changes as necessary, & at times, request guidance from external experts.

### **Strategic Plan**

In 2022 the BEAI revised & published its 3-year Strategic Plan which was circulated to our members. A summary sheet is available on the BEAI website or you can get in touch & we can forward on the full document.

The BEAI goals are;

- 1. Increase membership to enhance the representative capability of the BEAI.**
- 2. Position the BEAI as the voice and thought leader of the profession.**
- 3. Develop a strategy for the education and training of the profession.**
- 4. Become the certification body for the profession.**
- 5. Grow and diversify our sources of income to ensure delivery of the strategic objectives.**
- 6. Renewed focus on the professional needs of Clinical Engineers who are employed within the health service.**

### **Finance**

The overall finances of the BEAI remains in a good place - of which the Treasurer's report will discuss in further detail. However, the financial position for the organisation at the end of 2022 was reported as a surplus of €7,773. As always, we continue to seek and achieve value for money in every transaction carried out which enables the BEAI to utilise available resources to improve member services. Recent initiatives include the introduction of the Early Career Award & providing members benefits with complimentary access to the Continued Education Series events & Annual Scientific Conference. It also enables us to invest in essential upgrades to the website & continue to publish & distribute the Spectrum Journal. John as Treasurer, and Oleg as Vice Treasurer have continued their tremendous work over the past year ensuring that the financial aspects of the association are appropriately managed.

### **Annual Scientific Conference**

Of significant note in 2022 was the return of the face-to-face Annual Scientific Conference where the BEAI celebrated its 25<sup>th</sup> 'in-person' event at the Aviva Stadium, Dublin. This was the first time in 3 years that many of us had the opportunity to see colleagues face to face, & it provided an excellent opportunity to start rebuilding networking opportunities. It was a very successful event attended by about 250 delegates including up to 30 corporate exhibitors. In keeping with tradition of moving the conference venue year to year, the BEAI is delighted to announce that the 2023 Annual Scientific Conference is scheduled for Friday 29<sup>th</sup> September, in Pairc Ui Chaoimh, Cork. This, of course wouldn't be possible without the continued support of our many sponsors, including Norso Medical as this year's gold sponsor. Registration for the event, which is free to members, is open, & I encourage all of you to look on the BEAI website for more information. We strongly encourage attendance from all of our members but please also give consideration to submitting an abstract or poster for presentation on work you are currently involved in. We have a host of corporate members showcasing the latest technologies and a very interesting programme is being finalised. The theme of this year's conference is 'Diversity in Clinical Engineering'. If you have any queries, please contact [conference@beai.ie](mailto:conference@beai.ie)

### **Education & Training**

2022 saw the continuation of the lunch time education sessions. Throughout the year, Rob Vavasour and his team worked hard to ensure that the BEAI provided at least one on-line education session per month, while attempting to alternate presentations between corporate and hospital based engineers. Topics covered included **Laser Safety, Medical Device Security, Critical Care Ventilation** to name but a few. The Ultrasound Study Day that took place today prior to the AGM has been the first in-person education session in a number of years & was done to gauge people's appetite of a return to the classroom. While attendance has been good, it's essential we get the correct topic & location to encourage member attendance. As the area of Education & Training is a primary focus of the BEAI, we would strongly encourage you to consider presenting at one of the monthly education events on some of the great areas of work that you are involved in. Also, if there are any topics that you would like to see covered under the education series, please contact Rob at [education@beai.ie](mailto:education@beai.ie)

### **Spectrum Journal**

Despite his retirement from SVUH, Frank has continued to dedicate his time to the profession and with the rest of the team continue to publish the Spectrum Journal 3 times per annum. A huge amount of networking & liaising goes into producing every edition of Spectrum. Spectrum, has a significant distributorship across Ireland & abroad. It provides members with the opportunity to discuss, present and promote areas of interest to them, to share knowledge amongst colleagues and to stay abreast of the latest developments in healthcare technology. If you would like to get involved in the Spectrum committee and assist in producing the BEAI's Spectrum Journal or if you have any articles for submission or suggestions for Spectrum in general, please contact Frank on [spectrum@beai.ie](mailto:spectrum@beai.ie).

### **Membership Services**

The number of BEAI individual & corporate members continues to increase year on year. Previous trends indicate we can expect an additional jump over the coming months in the lead up to the Annual Scientific Conference. Individual member remains at €50 which includes complimentary access to all education events including the Annual Scientific Conference & the Spectrum Journal throughout the year. Much of this can be attributed to our Corporate sponsorship which enables the BEAI to continual support for the profession? With the launch of our new 3-year Strategic Plan, the BEAI identified enhancing member services as one of its key priorities. We are constantly looking to provide more value for money to the members. One such initiative was the introduction of the Early Career Award in 2022 as a way to encourage younger professionals to contribute to the profession & the association. Other initiatives included the introduction of a travel bursary for members commuting to the ASC from large distances. Both of these remain in place for 2023. We have introduced free student membership & have improved communications with the various colleges. Students are now actively encouraged to attend the BEAI education events & conferences where we're given the opportunity to promote Clinical Engineering as a profession. Other services include the publication of a weekly newsletter providing updates on recent developments both nationally & internationally, information on up & coming education events & access to the latest jobs in the hospital & corporate sector. In the near future we intend to begin transitioning to a new website platform which will be its first major upgrade in a number of years. If there other initiatives you would like to see implemented or explored or if you have any membership related queries, please contact [membership@beai.ie](mailto:membership@beai.ie)

### **IT Committee / Website Administration**

Leighton Curry and the IT team continue to improve the layout, function and security of the BEAI website and database. With the pending website upgrade you may notice slight changes as the data & work flow get tidied up. This is to ensure a seamless migration to the new site. Some changes include a new Student & Retired Members

section under membership, the CPD menu has been restructured, the focus article of each Spectrum Journal will be included in BEAI Publications section providing more exposure for authors, the Forums section will be replaced with a FAQ section & the contact us menu will be replaced by a form rather than an office phone number. The BEAI website continues to be one of the top results in every internet search engine. I would encourage all corporate members to ensure their company page and portfolio on the BEAI website remains up-to-date and to use the jobs section of the website. If you have any IT support related queries, please contact [itsupport@beai.ie](mailto:itsupport@beai.ie)

### **Professional Development**

Brian Kearney, Meabh Smith and the team have continued to work on various aspects of professional development over the last year, which include the Code of Conduct, a revised protocol on CPD, the scope and role of a Clinical Engineer, consideration around educational requirements for future engineering courses, the Certification and Registration process and work with the various sub-groups around professional development such as Education, Spectrum and the ASC. As we look forward, the BEAI executive has signed off on the Member Code of Conduct & Ethics which has been developed to guide members in their role as Clinical Engineers. This document is available on the website now for viewing and all members will have to commit to abiding by this code for membership renewal in January 2024. If you have any queries, please contact Brian Kearney at [pdo@beai.ie](mailto:pdo@beai.ie)

Finally, I would like to thank the BEAI executive for volunteering their time and energy to the profession, & also to the heads of Clinical Engineering Services for meeting up today. I look forward to seeing everyone at the Education events and the ASC in Cork in September.

Thank you.

Yours Sincerely,



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**Eoghan Hayden**  
Chairperson, BEAI  
Email: [chairperson@beai.ie](mailto:chairperson@beai.ie)



# **Annual General Meeting 2023**

## **Secretary's Report 2022 - 2023**

***Friday 16<sup>th</sup> June 2023***



## BEAI – AGM Agenda 2022

<b>Purpose of Meeting:</b>	Biomedical Engineering Association of Ireland (BEAI) - AGM		
<b>Location of Meeting:</b>	Oak House, Millennium Park, Naas, Co. Kildare, W91 KDC2 & via Zoom Conference Call		
<b>Date/Time of Meeting:</b>	5 <sup>th</sup> August 2022 @ 9.30am	<b>Date/Time of Next Meeting:</b>	TBC
<b>Prepared by:</b>	EH / BF	<b>Date Circulated:</b>	TBC
<b>Attendees: In Person</b>	<b>Attended via Zoom</b>	<b>Apologies</b>	<b>Non-Attendance</b>
Eoghan Hayden	Leighton Curry	Rob Vavasour	
John Adlington	Frank Kelly	Seamus McGarrell	
Oleg Shrolik	Bernard Murphy	Ciaran McGuinness	
Peter Grainger	John McGivney	Kieran Healy	
Brian Farrell	Kate McDonald	Meabh Smith	
Brian Kearney	Maighread Gallagher	Vineesh Nair	
	Michelle Roe		
	Brian Lennon		
	Maryla Oshodi		
	Fatima Rinza		
<b>Item No.</b>		<b>Time Allocation:</b>	<b>Action</b>
1.	<p>Welcome &amp; Apologies by the current BEAI Chairperson</p> <ul style="list-style-type: none"> <li>● EH welcomed all to the 2022 BEAI AGM</li> <li>● Apologies noted for Rob Vavasour, Seamus McGarrell, Ciaran McGuinness, Kieran Healy, Meabh Smith, Vineesh Nair</li> </ul>		
2.	<p>Minutes of previous meeting to be agreed and signed off</p> <ul style="list-style-type: none"> <li>● No comments received</li> <li>- Proposed BK, seconded PG</li> </ul>		
3.	<p>Report from the BEAI Officers:</p> <ul style="list-style-type: none"> <li>● Chairperson <ul style="list-style-type: none"> <li>- Report included</li> <li>- Proposed BK, seconded JA</li> </ul> </li> <li>● Secretary <ul style="list-style-type: none"> <li>- Minutes submitted AGM 2021</li> </ul> </li> <li>● Treasurer <ul style="list-style-type: none"> <li>- Report included</li> <li>- Proposed BF, seconded LC</li> </ul> </li> </ul>		
4.	<p>To consider the Company's financial statements and the Reports of the Directors and Auditors for the year ended 31<sup>st</sup> December 2021</p> <ul style="list-style-type: none"> <li>- Proposed BK, seconded OS</li> </ul>		
5.	<p>To authorise the Directors to fix the remuneration of the Auditors</p> <ul style="list-style-type: none"> <li>- Proposed EH, seconded JA</li> </ul>		
6.	<p>Discussion &amp; Vote on Proposals (if applicable),</p> <ul style="list-style-type: none"> <li>● No proposals received via secretary or registered address</li> </ul>		

	<ul style="list-style-type: none"> <li>● PG highlighted the proposal / issue for discussion. Agreed to discuss in AOB</li> </ul>		
7.	<p>Resignation of Directors (1/3 of directors, longest standing)</p> <ul style="list-style-type: none"> <li>● Resignation received from Brian Farrell, Kieran Healy, Maighread Gallagher and Seamus McGarrell</li> </ul>		
8.	<p>Election Committee Members 2022/2023</p> <ul style="list-style-type: none"> <li>● Eoghan Hayden <ul style="list-style-type: none"> <li>- Proposed BK, seconded PG</li> </ul> </li> <li>● Ciaran McGuinness <ul style="list-style-type: none"> <li>- Proposed LC, seconded OS</li> </ul> </li> <li>● Kate McDonald <ul style="list-style-type: none"> <li>- Proposed FK, seconded LC</li> </ul> </li> <li>● John Adlington <ul style="list-style-type: none"> <li>- Proposed BK, seconded FK</li> </ul> </li> <li>● Oleg Shrolik <ul style="list-style-type: none"> <li>- Proposed LC, seconded JA</li> </ul> </li> <li>● Frank Kelly <ul style="list-style-type: none"> <li>- Proposed EH, seconded OS</li> </ul> </li> <li>● Brendan Garry <ul style="list-style-type: none"> <li>- Proposed LC, seconded EH</li> </ul> </li> <li>● Leighton Curry <ul style="list-style-type: none"> <li>- Proposed OS, seconded EH</li> </ul> </li> <li>● Fatima Rinza <ul style="list-style-type: none"> <li>- Proposed FK, seconded OS</li> </ul> </li> <li>● Rob Vavasour <ul style="list-style-type: none"> <li>- Proposed FK, seconded EH</li> </ul> </li> <li>● Brian Kearney <ul style="list-style-type: none"> <li>- Proposed EH, seconded JA</li> </ul> </li> <li>● Peter Grainger <ul style="list-style-type: none"> <li>- Proposed EH, seconded BK</li> </ul> </li> <li>● Meabh Smith <ul style="list-style-type: none"> <li>- Proposed EH, seconded BK</li> </ul> </li> <li>● Bernard Murphy <ul style="list-style-type: none"> <li>- Proposed EH, seconded BK</li> </ul> </li> <li>● John McGivney <ul style="list-style-type: none"> <li>- Proposed EH, seconded BK</li> </ul> </li> </ul>		
9.	<p>Election of Officers 2022 / 2023</p> <ul style="list-style-type: none"> <li>● Chairperson <ul style="list-style-type: none"> <li>- Eoghan Hayden</li> <li>Proposed BK, seconded PG</li> </ul> </li> <li>● Vice-Chairperson <ul style="list-style-type: none"> <li>- Ciaran McGuinness</li> <li>Proposed EH, seconded LC</li> </ul> </li> <li>● Secretary <ul style="list-style-type: none"> <li>- Kate McDonald</li> <li>Proposed EH, seconded FK</li> </ul> </li> <li>● Treasurer <ul style="list-style-type: none"> <li>- John Adlington</li> <li>Proposed FK, Seconded BK</li> </ul> </li> <li>● Vice-Treasurer <ul style="list-style-type: none"> <li>- Oleg Shrolik</li> <li>Proposed JA, Seconded LC</li> </ul> </li> <li>● Spectrum Lead <ul style="list-style-type: none"> <li>- Frank Kelly</li> <li>Proposed EH, Seconded OS</li> </ul> </li> <li>● Membership Lead <ul style="list-style-type: none"> <li>- Brendan Garry</li> <li>Proposed EH, Seconded LC</li> </ul> </li> </ul>		

	<ul style="list-style-type: none"> <li>● IT Lead <ul style="list-style-type: none"> <li>- Leighton Curry Proposed OS, Seconded EH</li> </ul> </li> <li>● PRO / Communications Lead <ul style="list-style-type: none"> <li>- Fatima Rinza Proposed FK, Seconded PG</li> </ul> </li> <li>● Education Lead <ul style="list-style-type: none"> <li>- Rob Vavasour Proposed FK, Seconded EH</li> </ul> </li> <li>● Professional Development Lead <ul style="list-style-type: none"> <li>- Brian Kearney Proposed EH, Seconded JA</li> </ul> </li> <li>● Committee Members x 4 <ul style="list-style-type: none"> <li>- Peter Grainger Proposed, Seconded</li> <li>- Meabh Smith Proposed, Seconded</li> <li>- Bernard Murphy Proposed, Seconded</li> <li>- John McGivney Proposed, Seconded</li> </ul> </li> </ul>		
<b>10.</b>	<p>Election of Directors to the Executive</p> <ul style="list-style-type: none"> <li>● Proposed to elect Chairperson, Vice-Chairperson, Secretary, Treasurer &amp; Vice-Treasurer as Directors of BEAI <ul style="list-style-type: none"> <li>- Proposed EH, Seconded BK</li> </ul> </li> </ul>		
<b>11.</b>	<p>AOB</p> <ul style="list-style-type: none"> <li>● PG requested the addition of an agenda item to the first meeting of the new executive to discuss the classification of BEAI membership, who are stakeholders are, who are our direct contacts in the DoH. PG reminded the membership that the CEPVG requested the BEAI to represent Clinical Engineers on all profession issues nationally.</li> <li>● FK supported PGs request.</li> <li>● EH confirmed item will be added to agenda for further discussion.</li> </ul>		
<b>12.</b>	<p>Close of meeting by the incoming Chairperson</p>		